



## **SILENT & LIVE AUCTION DONOR OPPORTUNITIES**

Dear Friend,

Please join us for the 5th annual fundraising event to benefit the children served by WVU Medicine Children's here in the Eastern Panhandle. This premier gala – Into the Jungle – will be held on Saturday, April 5, 2025, at the Holiday Inn Martinsburg. The net proceeds will benefit the children served by WVU Medicine Children's in the Eastern Panhandle and we hope that you will consider supporting us.

A highlight for the evening's guests, and key to our fundraising efforts, is the auction. It is only through the support of businesses like yours that enables us to have a successful auction and event. We are asking community businesses to support both our live and silent auctions by donating items. No item is too big or too small or too different. Items can range from trips to spa packages to gift baskets to local goods and gift certificates.

Last year, more than 700 children from the Eastern Panhandle spent at least one night as a patient at a WVU Medicine Children's hospital and there were over 7,700 pediatric outpatient clinic visits with WVU Medicine Children's physicians and specialists.

Our team of dedicated physicians and staff in the Eastern Panhandle provide care to the community's children from maternal development, to birth, through adolescence. In addition, we offer intensive neonatal care and pediatric inpatient services. We are committed to improving the health of our region, the time is now, the place is here and we need your help.

If you are interested in donating an item to our auction, please reach out to your gala committee contact or email [epgauction@wvumedicine.org](mailto:epgauction@wvumedicine.org) for more information.

**Please note that we will need all auction items into our office no later than Friday, March 7, 2025, in order to allow our staff adequate time to prepare the auction for the event.**

We hope you will take a moment and consider supporting the children of our state and surrounding region.

Warmest Regards,  
WVU Medicine Children's Development Office

# WVU FOUNDATION, INC. GIFT-IN-KIND FORM

**\*\*\*THIS FORM IS REQUIRED FOR ALL AUCTION ITEMS\*\*\***

*WE WILL NEED ALL AUCTION ITEMS AND PAPERWORK NO LATER THAN FRIDAY, MARCH 7, 2025, TO ENSURE THAT OUR STAFF HAS ADEQUATE TIME TO PROPERLY PREPARE FOR OUR GALA.*

**TO BE COMPLETED BY THE DONOR:**

Gala Committee Contact Name: \_\_\_\_\_

Name to Be Listed with Auction Item: \_\_\_\_\_

Name for Tax Receipt: \_\_\_\_\_

Donor Address: \_\_\_\_\_

Donor City, State, and Zip: \_\_\_\_\_

I hereby give the following described property to West Virginia University Foundation, Inc. to benefit WVU Children's Hospital. (list below or attach inventory to this form)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- Please do NOT publish my name or provide any recognition for this gift.
- Attached is an appraisal, invoice, catalog, letter, etc. stating the FAIR MARKET VALUE\* of the gift in kind.

Donors estimated Fair Market Value of the Gift in Kind \$ \_\_\_\_\_

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*Fair Market Value (FMV) is the price or dollar amount for which the property would sell for on the open market on the date of the contribution

**\*\*Committee members, once completed, please email the auction paperwork and the picture of the auction item to [epgauction@wvumedicine.org](mailto:epgauction@wvumedicine.org)**

**Please put what the auction item is in the subject line of the email.**

## AUCTION ITEM GIFT CERTIFICATE

**\*\*\*REQUIRED ONLY FOR ITEMS NOT PHYSICALLY AVAILABLE FOR PICKUP AT THE GALA\*\*\***

Please fill out this form only for items or gift certificates that will **NOT** physically be available for display or pick-up at the gala auction on April 5, 2025.

Gala Committee Contact Name: \_\_\_\_\_

Donor/Company Name: \_\_\_\_\_

Detailed Description of item or package:

---

---

---

---

---

Please attach any additional information about the item(s) such as pictures, brochures, web links, etc.

Value: \$ \_\_\_\_\_

Please indicate who the winning bidder should contact to redeem item(s).

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Contact the WVU Medicine  
Children's Development Office  
with any questions.  
304-598-4346 or  
EPgala@wvumedicine.org